



South Central Illinois Regional Planning Development Commission

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Serving the Illinois Counties of Clay, Effingham, Fayette, Jasper, and Marion since 1972

MINUTES MONTHLY BUSINESS MEETING

Golden Corral

Effingham, IL

TUESDAY, June 28, 2022

Commissioners Present

David Johnson	Clay County
Larry Taylor	Effingham Co
David Campbell	Effingham Co
Mike Brown	Effingham Co
Ernest Garbe	Effingham Co
Sasha Althoff	Effingham Co
John Lotz	Fayette Co
John Roberts	Fayette Co
Karen Booker	Jasper County
Mike Hall	Jasper County
Tom Brown	Jasper County
Angela Fehrenbacher	Jasper County
Derek Sherman	Marion County
Gary Purcell	Marion County
David Armbrust	Marion County
Carson Smith	Marion County

Commissioners Absent

Barry Adair	Clay County
Rod Franklin	Clay County
Herb Henson	Clay County
Norbert Soltwedel	Effingham Co
Glenn Gurtner	Fayette Co
Ricky Gottman	Fayette Co
RJ Lindemann	Jasper County
Jason Warfel	Jasper County
Janie Grimes	Marion County
Debbie Smith	Marion County

Guests Present: Alex Pleasant, President/CEO of Southeastern Illinois Community Foundation

Staff Present: James Patrick, Executive Director
Brooke Frederick, EDA Planner II/Loan Portfolio Manager

Chairman Armbrust called the meeting to order at 7:00 p.m.

ROLL CALL (Taken by signature sheet – see the list of attendees and absentees above) sixteen voting Commissioners attended and the Executive Director, constituting a legal quorum.

The Mission of the South Central Illinois Regional Planning & Development Commission is to
Enhance Economic Development and Quality of Life for its Regional Citizens

✦ An Equal Opportunity Employer and Provider ✦

RECOGNITION OF GUESTS/HEARING OF THE PUBLIC – Alex Pleasant, President/CEO of Southeastern Illinois Community Foundation gave a presentation on his organization and how it helps local communities.

APPROVAL OF MINUTES

May 31, 2022, Monthly Meeting

The Executive Director noted there was one wording error that will be fixed. Patrick asked if there was any discussion or changes concerning the May 31, 2022 Minutes. There being none, Armbrust entertained a motion made by Hall to approve the Minutes as amended to the Minutes and Agenda. A second was made by Campbell. (*Approved*)

BILLS & COMMUNICATIONS

Upcoming Grant Deadlines & Submissions

The Executive Director noted that the CDBG Housing grant had updated its award maximum to \$650,000 and CDBG Public Infrastructure was allowing water, sewer, and storm drainage projects with a maximum award of \$1,500,000 this year. Patrick advised that if the board members knew of a project, they would need to begin working towards that project now. The commission currently has six agreements for grant writing and could have as many as ten. Engineering, IEPA permits, and hearing notices would need to be started soon and are threshold requirements. One board member asked for clarification on the maximum award and match. The Executive Director informed the commissioners that there was no match this year, but the grant would not cover engineering.

Grant Announcements and Due Dates

Another board member expressed interest in a grant from USDA; Patrick informed them that they would be eligible in October. The Director noted that they were working with Newton currently on a CDBG. The ceiling on the CDBG Public Infrastructure was reiterated and Patrick noted that it was due to an increase in prices for materials. This fall, there was a lot of interest from communities in housing demolition through the IHDA Strong Communities program. Ramsey was involved in the pilot program and has seen success with it. Patrick then covered some of the specifics of eligibility for the grant. The award ceiling for Strong Communities is \$250,000. Due dates on CDBG are still scheduled for October 19th.

CDBG De-obligated Housing Rehabilitation Funding

Two communities who were awarded CDBG grants could not find contractors and thus, were de-obligated but are allowed to apply again at a later date.

TREASURER'S REPORT

Treasurer's Report from May 16, 2022, through June 15, 2022,—Patrick referred to the board packet on pgs. 6 through 11. The Executive Director noted one significant cost of

\$3,000 on May 26th. He explained that it was for hand controls in the HSTP employee's vehicle. This was an IDOT-approved expense and was deemed necessary as it is the employee's only form of transportation for work purposes. Patrick also noted that two expenses were a result of notarizing an employee. The total amount of checks written for the month was \$54,822.74. After prorated monthly depreciation, it was \$55,318.65.

On p. 7, the beginning cash balance in the Business Now Account was \$360,088.55. After a small increase, the ending total was \$366,940.57. After all checks were written, the ending cash balance in the checking account at the Salem Banking Center was \$3,000.00. In Accounts Receivable, the ending total was \$24,500.00. In the EDA 301 (b) account, the ending cash balance was \$41,951.09. The ending total for the EDA Supplemental Disaster Grant Account was \$10,877.27. After transferring some funds to savings, the EDA Title IX RLF Account had a balance of \$4,979.94. With a credit of \$3,704.89, the Title IX RLF Savings Account was sitting at \$139,370.93. After two loan payments to USDA, the RBI/CDI Account had a balance of \$29,018.29.

Looking at the Year-to-Date Financial Statement, the current cash on hand is \$966,566.60, or 87.50% of the year's budget. This is in comparison to the expenses of \$473,874.45 or close to 50% of the costs for the year.

On the CD Portfolio, \$317.17 was earned on interest from May 16th to June 15th, 2022 giving a total of \$645,346.31. Patrick gave a quick update on the next prospective loan and noted that the commission would need to save some of their CDs should they have to make a payment to USDA.

All RBI Loan Recipients are paying as agreed. Rollinson's has paid off so their loan will be taken off the Portfolio Report by next month's meeting. The current balance is sitting at \$1,129,892.57 with a blended interest rate of 3.47%. Under CDI Loan Recipients, the Executive Director did note that Kinmundy had paid off, but there was a problem with the mail and, therefore, a delay in the check transaction occurred. The CDI current balance is \$298,974.16. Under Title IX loans, the balance is \$515,188.28 with a blended interest rate of 3.00%. The ending total for those loans is \$1,944,055.01 with a blended interest rate of 3.04%. Under Section 504, the total balance is \$929,803.66. The balance for all loans is \$2,873,858.67.

Armbrust entertained a motion made by T. Brown to approve the Treasurer's Report. A second was made by Smith. *(Approved)*

STAFF REPORT

05/20/2022 – 6/21/2022

Patrick referred to page 12 where he noted that the commission had been awarded the Solid Waste Management grant which allows SCIRPDC to take on a study of the five-county region. Two CDBGs were awarded (Clay City and Sumner). In addition, the Executive Director explained why some of the applicants were not chosen. The

commission has submitted the FEMA Hazard Mitigation application on behalf of Marion County and is awaiting information on that. The last drawdown on the ARPA contracts had been initiated earlier in the month. Items 9 and 10 under Active grants were those that were de-obligated. Patrick noted that there was still no award announcement on the Rebuild Downtown grants, but he was hopeful that they would hear something by the fall.

COMMITTEE REPORT

No committee reports.

OLD BUSINESS

No Old Business.

NEW BUSINESS

New Water Heaters

The Executive Director mentioned that he is looking at purchasing two new tankless water heaters for Suites A and B.

Discussion and Comments

Patrick thanked Board Members David Johnson and David Armbrust for their loyalty to the board. They have served on the board for nine and eight years respectively in July.

ADJOURNMENT

Patrick asked if anyone had anything else to comment on or question. There being none, Armbrust entertained a motion for adjournment. A motion was made by Sherman and seconded by Johnson to adjourn the Commission's monthly business meeting held on June 28, 2022 (*Approved*). The meeting was adjourned at 7:38 p.m.

APPROVED THIS, THE 26th DAY OF July 2022 AD.

Herb Henson, Corp. Secretary
SCIRPDC

David Armbrust, Chairman
SCIRPDC